



School District No. 69 (Qualicum)

REGULAR BOARD MEETING MINUTES

TUESDAY, JANUARY 28, 2020

6:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

| | |
|---------------|------------------|
| Eve Flynn | Chairperson |
| Julie Austin | Vice-Chairperson |
| Laura Godfrey | Trustee |
| Barry Kurland | Trustee |
| Elaine Young | Trustee |

Administration

| | |
|----------------|--|
| Keven Elder | Superintendent of Schools |
| Ron Amos | Secretary Treasurer |
| Vivian Collyer | Director of Instruction |
| Don Bold | Principal, Collaborative Education Alternate Program (CEAP) Qualicum District Principals/Vice Principals' Association |
| Karin Hergt | Executive Assistant (Recording Secretary) |

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570
District Parents Advisory Council

1. CALL TO ORDER

Chair Flynn called the meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Snaw-Naw-As (Nanoose) and First Nations for sharing their shared territories with the District.

3. ADOPTION OF THE AGENDA

20-01R

Trustee Kurland – current state of Bowser welcoming centre

Trustee Young – program coming up

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

The Status of Action Items was removed from the consent agenda to be discussed during the Superintendent's Update.

- a. Approval of Regular Board Meeting Minutes: December 17, 2019
- b. Ratification of In Camera Board Meeting Minutes: December 17, 2019
- c. Ratification of Special In Camera Board Meeting Minutes: December 17, 2019
- d. Receipt of Ministry News
 - More Supports, Funding for Students in BC's Classrooms
 - Third annual awards honour BC's finest education professionals
 - BC students commemorate Holocaust Remembrance Day
- e. Receipt of Reports from Trustee Representatives
 - Oceanside Building Learning Together – Trustee Young

20-02R

Moved: Trustee Young

Seconded: Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of January 28, 2020, as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Debbie Comer, MATA President, commented on the following:

- The MATA General meeting held the week prior was attended by Teri Mooring, President of the BC Teachers' Federation.
- Support for the motion being proposed to write a letter to minister to have education fully funded.
- Provincial bargaining mediation and the union's proposed Action Plan, which would need to be discussed, debated and voted on by the membership should it be required by the union.
- As high schools prepare for second semester, MATA anticipates confirming that class size numbers are within those of the Collective Agreement
- Variety of workshops available for teachers during the February 24, 2020 district-wide professional development day.
- Appreciation to the MATA Professional Development representatives at each school and the in-district chairs for their dedication and efforts in providing a variety of learning opportunities for their colleagues.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

Troy Forster, President, commented on the following:

- The CUPE Local 3570 Annual General Meeting will be held on Saturday, February 1st with the majority of the executive positions up for election.
- Acknowledgement of a long-term member/employee who has submitted their retirement notice.

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, President, advised that the next DPAC meeting will be held on Wednesday, February 15th at 7:00 p.m. (following the public budget session)

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS**a. International Student Program Trip to Seattle Washington**

Vivian Collyer, Director of Instruction, advised that this is an annual activity which is included as an expectation of the program as part of the international students' cultural experience in North America.

Trustees acknowledged that it has historically been an annually planned trip. It was also noted that the Board would be reviewing and revising its field experiences (trips) policy which could affect approval for out of province/country field trips in the future.

20-03R

Moved: Trustee Kurland *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give approval in principle for an International Student Program Trip to Seattle, Washington, from March 18 to 20, 2020.

CARRIED UNANIMOUSLY

b. Ballenas Secondary Student Trip to Nicaragua

Rudy Terpstra provided additional information regarding the proposed trip to Nicaragua which would not only provide students with educational experiences but also cultural and environmental experiences. He also provided clarification on the learning outcomes expected from this trip.

Trustees debated the merits of the trip while considering the current climate crisis and discussed whether students could receive the same type of experiences locally. Consideration was also given to travel warnings for the country.

20-04R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) give approval in principle for a Ballenas Secondary Student Trip to Nicaragua, from October 10 to 20, 2020.

CARRIED

Trustees Kurland and Austin voted against the motion.

Trustees requested that, should the trip be given final approval, the students be given the opportunity to make a presentation to the Board to share the types of activities they were involved with, what they learned and to be tasked to consider the balance of the climate crisis compared to the experiences and service they provided during their trip.

12. INFORMATION ITEMS

a. Education Update

Vivian Collyer, Director of Instruction commented on the following district initiatives and events:

- Two information sessions were held for the proposed Primary Learning Community program. Applications are due January 31st.
- English parent meeting held on January 22nd at École Oceanside Elementary School. The Board is committed to a dual track program at that school. She also provided an update on the potential Kindergarten registration for the English program. Promotion of the strong learning opportunities for English and French programming was also discussed and it is anticipated that there will be collaboration with the École Oceanside Elementary Parent Advisory Council to enhance relationships between the English and French parents. Enrolment information will be shared once the first round of Kindergarten registration is complete.

Trustee Young noted that, a few years prior, the Board had increased the number of French Kindergarten classes in order to keep the high school program robust. This may have affected the English stream and she suggested that the topic be discussed at the French Advisory Committee. Dr. Collyer will add the topic to the agenda.

b. Superintendent's Update

Superintendent Elder commented on the following:

- Attended the Parksville Rotary morning meeting held at Ballenas Secondary. INTERAC and Student Rotary members were also in attendance as part of a robust program at Ballenas where much student leadership occurs
- Attended the Qualicum Beach Rotary evening meeting and made a presentation to bring the members up to date on education at the provincial level and the transformation agenda. He will also be speaking at the Chamber meeting to share how education transformation has been underway for a few years now as we liberate learners to more choice and flexibility and to craft their own learning in keeping with curriculum requirements.
- Secondary schools are preparing materials in preparation for next year. There is a lot of work happening throughout the district as it prepares for next year while doing the work of the current year.
- The BC School Superintendents' Association (BCSSA) has a fall conference and a spring conference which draws leaders from all over the province. The spring forum in April will feature 3 keynote speakers, one of whom is Dr. Collyer, SD69's Director of Instruction.
- Attended the Qualicum Beach Elementary School's Green Ideas whole-school assembly earlier in the day where he observed students, many of whom were representing students at the Climate Action Task Force table, leading their peers to a better understanding of climate action.
- Acknowledged the Board for forming the Climate Action Task Force; Chris Dempster, General Manager of Operations, for his leadership in the area of climate action, Dr. Collyer for her educational leadership.
- 50 students from the district will be attending the Climate Symposium being held in Comox on February 13th.
- The Ballenas Track Renewal Committee is moving towards the next stages of the project. The Committee has been renamed Oceanside Community

Track Project at Ballenas for the purposes of fundraising and to ensure that the community is part of the project. The track would be used by Ballenas and other district schools and, when not in use, would be available to the community. The Regional District of Nanaimo has received the request for \$500,000 and has referred that request to the Oceanside Services Committee meeting on February 13th. The meeting will be held in the Forum of the PCTC at 1:30 p.m. and is open to the public. The Oceanside Community Track Project at Ballenas will be making a presentation at that meeting.

c. Amended Annual Budget Update

Secretary Treasurer Amos noted that normally this would be the time an amended budget would be brought before the board; however, at this point the district has not obtained all the information it requires as the Treasury Board is waiting for all local support staff collective agreements to be signed prior to releasing the funds for the 2% negotiated increase. He noted that there were three cost pressures: exempt staff leaves, additional support staff doing project work as some district sites, and increased homestay costs.

Once the funding is received, he anticipated presenting an amended budget at the February board meeting. If the information is not received in time for the February meeting, the Secretary Treasurer will present the amended budget implying a use of surplus to address cost pressures.

d. Receipt of Status of Action Items – January 2020

Trustee Austin noted that some of the action items did not have timelines attached to them:

- i. Report on the reduction of greenhouse gas emissions – Chris Dempster, General Manager of Operations, advised that he is working on obtaining building stats from 2007 onwards and will provide the information once that information has been uploaded.
- ii. Stewardship and Climate Change Learning – Vivian Collyer, Director of Instruction, has been speaking to the topic at the meetings of the Climate Action Task Force. Trustee Austin added that she and Trustee Kurland would provide written reports on the meetings to include in the regular board meeting agenda packages.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Godfrey provided a summary of the items discussed at the meeting as outlined in the report provided in the agenda package. There were no recommendations coming forward from the meeting held in January. The next meeting will be at Errington Elementary School on February 18th at 3:30 p.m.

14. POLICY COMMITTEE OF THE WHOLE REPORT

Trustee Young referred to the future items provided in the report, noting that a new draft of the field experiences (trips) policy will be discussed at the next meeting. Input from the stakeholder groups would be appreciated and it was suggested that, in the interim, they review the current policy

- a. **Board Policy 301: Living Wage (previously numbered 3001)**
20-05R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 301: *Living Wage* and its attendant Administrative Procedure at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY
- b. **Board Policy 503: Animals in Schools and Workplaces (previously AP only)**
20-06R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 503: *Animals in Schools and Workplaces* and its attendant Administrative Procedure at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY
- c. **Bylaw 1: Board of Education (previously titled Trustee Elections)**
20-07R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Bylaw 1: *Board of Education* at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY
- d. **Bylaw 2: Board Structure**
20-08R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Bylaw 2: *Board Structure* at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY
- e. **Bylaw 7: Bylaw and Policy Development and Review**
20-09R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt the revisions to Board Bylaw 7: *Bylaw and Policy Development and Review* at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY
- f. **Board Policy 7012: Students' Right to Engage in Peaceful Protests**
20-10R
Moved: Trustee Young *Seconded:* Trustee Austin
THAT the Board of Education of School District 69 (Qualicum) approve second reading of Board Policy 7012: *Students' Right to Engage in Peaceful Protests* at its Regular Board Meeting of January 28, 2020.
CARRIED UNANIMOUSLY

g. Board Policy 7011: Provision of Menstrual Products

20-11R

Moved: Trustee Young

Seconded: Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading of Board Policy 7011: *Provision of Menstrual Products* at its Regular Board Meeting of January 28, 2020.

CARRIED UNANIMOUSLY

h. Board Policy 9000: Information Management and Access

20-12R

Moved: Trustee Young

Seconded: Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading of Board Policy 9000: *Information Management and Access* at its attendant administrative procedure at its Regular Board Meeting of January 28, 2020.

CARRIED UNANIMOUSLY

i. Board Policy 303: Framework for Enhancing Student Learning

(previously numbered 3003)

20-13R

Moved: Trustee Young

Seconded: Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt the revisions to Board Policy 303: *Enhancing Student Learning* at its Regular Board Meeting of January 28, 2020.

CARRIED UNANIMOUSLY

15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

Trustee Flynn provided a summary of the items discussed as outlined in the report provided in the agenda package.

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

No reports

17. TRUSTEE ITEMS

a. Education Funding Letter

Trustee Young spoke to the motion suggesting that a letter, outlining the budget items that the Board was unable to fund as well as what could not have been funded if the district did not have a robust international student program and addition income from rental space, be sent to the Ministers of Education and Finance each budget year. It was also suggested that other cost pressures, i.e. on Parent Advisory Councils to fund essentials in schools as well as what teachers provide to their classrooms at their own cost, also be included in the letter.

20-14R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Ministries of Education and Finance outlining our funding needs to adequately maintain our school district and support vulnerable learners, including a reliance on unstable revenue streams such as the International Student Program. The letter will request the provincial government adequately fund public education.

CARRIED UNANIMOUSLY

b. Upcoming Program

Trustee Young advised that on Wednesday, January 29th that a broadcast premiere of the award-winning Huu-ay-aht Documentary waałši?aλin (Coming Home) will be presented by CHEK TV.

c. Current State of Bowser Welcoming Centre

Trustee Kurland reported that the roof has now been completed on the Tulnuxw lelum – Bowser Cultural Learning Space located at Bowser Elementary School. He acknowledged the work of many staff members and community volunteers for their passion, dedication, and funding to bring it to completion. It is an incredible place for learning

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

- **Letters to Regional District of Nanaimo Board of Directors re: Ballenas Track Renewal**

20. PUBLIC QUESTION PERIOD

Trustees/senior administrators received comments and/or answered questions on the following topics:

- Class size and class composition
- Kindergarten and Programs of Choices registration
- Report on the Alternate Education Review which is anticipated to be brought to the Board in February.
- Class size and composition guidelines as outlined in the local collective agreement and the School Act.

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:34 p.m.

Original Signed Copy on File

 CHAIRPERSON

 SECRETARY TREASURER